




Pre-enrolment and re-enrolment - Steps and schedule

If you have any questions, the LFIV team remains at your disposal



inscription@lfiv.org



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Accounting: gestion@lfiv.org et secretariatgestion@lfiv.org	Chief financial officer: daf@lfiv.org
Description	When
<p>Fill out the application form</p> <p>The pre-enrolment and the re-enrolment are done online with Skolengo: https://lyceehoffet.family-administration.skolengo.net/connexion</p> <p>Tutorials are available on the LFIV website: https://www.lyceehoffet.org/skolengo/</p> <p>Secretariat is also at your disposal to give you any assistance in this step:</p> <ul style="list-style-type: none"> • Secretariat of Thadeua school (kindergarten and primary) • Secretariat of Hadxaykhao school (secondary) <p>Once the pre-registration is finalized, the secretariat will contact you to inform you of its acceptance.</p>	<p></p> <p>Pre-enrolment: From February 8th</p> <p>Re-enrolment: From April 25th till June 5th</p>
<p>Payment of the enrolment fees</p> <p>Pre-enrolment and re-enrolment fees must be paid by bank transfer (USD, Kip or Euros). Do not forget to specify the name of the child in the title of the transfer.</p> <p>The exchange rate of the day is available in real time on the LFIV website: https://www.lyceehoffet.org/skolengo/ or directly here: https://urlz.fr/edGt. A receipt can be sent to you on request (secretariatgestion@lfiv.org).</p> <p>Child will not be assigned to a class until these fees have been paid.</p>	<p>Before June 15th</p> <p></p>
<p>Receive the bill for your child</p> <p>Please inform the accounting department of your choice of payment (1, 3 or 8 monthly payments). The invoice will be available on Skolengo portal</p>	<p>End of September</p> <p></p>

Additional information

You will find on LFIV website <https://www.lyceehoffet.org/en/>

- Section practical infos: calendars and schedules, charters and regulation, canteen, etc.

But also

1. School management

- Gouvernance
- AEFE (the Agency for French Education abroad)
- The parents' association (APE)
- The board of directors
- The governing board
- School council

2. Primary

<https://www.lyceehoffet.org/en/primaire/enseignement/>

Information on programs and pedagogy

3. Secondary

<https://www.lyceehoffet.org/en/secondary/>

Information on programs and pedagogy

4. Enrolment

<https://www.lyceehoffet.org/en/inscriptions/>

- a) Pre-enrolment (new students) et re-enrolment (students already at LFIV)
- b) Registration forms (paper version)
- c) Conditions of admission
- d) Registration procedure
- e) Financial regulation



Information and tutorials about the Skolengo portal
<https://www.lyceehoffet.org/skolengo/>

Skolengo portal
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